

AGENDA

Herefordshire Schools Forum

Date:	Friday 15 January 2016
Time:	9.30 am
Place:	Council Chamber, The Shire Hall, St. Peter's Square, Hereford, HR1 2HX
Notes:	Please note the time, date and venue of the meeting. For any further information please contact:
	Tim Brown, Governance Services Tel: 01432 260239 Email: tbrown@herefordshire.gov.uk

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Agenda for the Meeting of the Herefordshire Schools Forum

Membership

Chairman Vice-Chairman Mrs J Rees Mrs S Catlow-Hawkins

Mrs S Bailey Mr P Barns Mrs W Bradbeer Mr P Burbidge Mrs J Cohn Mr A Davies Mr J Docherty Mr M Farmer Mr J Godfrey Mr NPJ Griffiths Ms A Jackson Mrs L Johnson

Mr T Knapp Ms T Kneale

Mr C Lewandowski Mr M Lewis Mrs S Lines Mrs R Lloyd Mrs A Pritchard Mrs K Weston Mr P Whitcombe Mr K Wright

(2 vacancies)

Local Authority Maintained Primary School Secondary Maintained Schools

Special Schools Pupil Referral Unit Academies Roman Catholic Church Special School Governor Representative Academies Academies Academies 16-19 provider representative Academies Early Years Representative Local Authority Maintained Secondary School Governor Academies Locally Maintained Primary School (Nurserv) Trade Union Representative Local Authority Maintained Primary School Church of England Early Years Representative **Trade Union Representative** Local Authority Maintained Primary School Academies Local Authority Maintained Primary School

AGENDA

AGENDA	Dagaa
APOLOGIES FOR ABSENCE	Pages
To receive apologies for absence.	
NAMED SUBSTITUTES (IF ANY)	
To receive any details of Members nominated to attend the meeting in place of a Member of the Forum.	
DECLARATIONS OF INTEREST	
To receive any declarations of interest by Members in respect of items on the Agenda.	
MINUTES	5 - 10
To approve and sign the minutes of the meeting held on 23 October 2015.	
DEDICATED SCHOOLS GRANT 2016/17	11 - 18
To consider final budget proposals for school budgets and the high needs block for the dedicated schools grant for 2016/17.	
WORK PROGRAMME	19 - 20
To consider the Forum's work programme.	
MEETING DATES	
The following meetings have been scheduled:	
11 March 2016 (9.30 am) 10 June 2016 (9.30 am) 8 July 2016 (9.30 am) 21 October 2016 (9.30 am) 2 December 2016 (9.30 am) 13 January 2017 (9.30 am) 10 March 2017 (9.30 am)	
	APOLOGIES FOR ABSENCE To receive apologies for absence. NAMED SUBSTITUTES (IF ANY) To receive any details of Members nominated to attend the meeting in place of a Member of the Forum. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda. MINUTES To approve and sign the minutes of the meeting held on 23 October 2015. DEDICATED SCHOOLS GRANT 2016/17 To consider final budget proposals for school budgets and the high needs block for the dedicated schools grant for 2016/17. WORK PROGRAMME To consider the Forum's work programme. MEETING DATES The following meetings have been scheduled: 11 March 2016 (9.30 am) 10 June 2016 (9.30 am) 21 October 2016 (9.30 am)

HEREFORDSHIRE COUNCIL

MINUTES of the meeting of Herefordshire Schools Forum held at Council Chamber, The Shire Hall, St. Peter's Square, Hereford, HR1 2HX on Friday 23 October 2015 at 10.30 am

Present:	Mrs J Rees (Chairman) Mrs S Catlow-Hawkins (Vice Chairman)	Locally Maintained Primary School Locally Maintained Secondary School
	Mrs S Bailey Mr P Barns Mrs W Bradbeer Mr P Burbidge Mrs S Catlow-Hawkins Mrs J Cohn Mr A Davies Mr J Docherty Mr J Godfrey Mr N Griffiths Mr T Knapp Ms T Kneale Mr C Lewandowski Mr M Lewis Mrs S Lines Mrs A Pritchard Mrs J Rees Mr K Wright	Special Schools Pupil Referral Unit Academies Roman Catholic Church Secondary Maintained Schools Special School Governor Representative Academies Academies 16-19 provider representative Academies Academies Locally Maintained Primary School (Nursery) Trade Union Representative Local Authority Maintained Primary School Church of England Trade Union Representative Local Authority Maintained Primary School Church of England

In attendance: Councillor WLS Bowen, Mr T Edwards and Mr S Grist.

214. ELECTION OF CHAIRMAN

RESOLVED: That Mrs J Rees be elected as Chairman of the Forum for the ensuing year.

(Mrs J Rees in the chair.)

215. APOLOGIES FOR ABSENCE

Apologies were received from Miss C Elsey (formerly Mrs C Woods), Mr M Farmer, Ms A Jackson, Mrs R Lloyd and Mr P Whitcombe.

216. NAMED SUBSTITUTES

There were no named substitutes.

217. DECLARATIONS OF INTEREST

There were no declarations of interest.

218. ELECTION OF VICE-CHAIRMAN

RESOLVED: That Mrs S Catlow-Hawkins be elected Vice-Chairman of the Forum for the ensuing year.

219. MINUTES

RESOLVED: That the Minutes of the meeting held on 5 June 2015 be confirmed as a correct record and signed by the Chairman.

220. ELECTION OF CHAIRMAN OF THE BUDGET WORKING GROUP

RESOLVED: That Mr N Griffiths be elected as Chairman of the Budget Working Group for the ensuing year.

221. MEMBERSHIP UPDATE

The Forum received an update on Membership.

The Forum was informed that the review of its membership was almost complete. It was noted that a confusion had arisen over the appointment of maintained school governors and it was intended to resolve this before the next meeting. There was one maintained Primary School vacancy to be filled. However, the principal matter for the Forum to consider was how it wished to amend its membership following the disbandment of the 14-19 Partnership.

A view was expressed that the Forum's membership was too large in number and a reduction to 26 members should be agreed.

The Assistant Director, Education and Commissioning suggested that the work of the task and finish groups appointed to examine service areas might benefit from seeking specific representation from other bodies, for example, in the High Needs area, representation from sixth forms. There might therefore be advantage in keeping the matter under review pending feedback from this work.

A motion to reduce the membership to 26 was lost.

RESOLVED: That consideration of a permanent reduction in the Forum's membership be reviewed in the light of the work of task and finish groups.

222. REPORT OF THE BUDGET WORKING GROUP

The Forum considered the report of the Budget Working Group (BWG) on the following matters: results of the schools budget consultation and submission of provisional school budget to the Education Funding Agency (EFA), forecasts of high needs expenditure for 2015/16 and 2016/17 and the use of Dedicated Schools Grant (DSG) balances.

The Chairman of the Budget Working Group thanked members of the Group for their work and officers for their support. He commented that the Group continued to support the Forum's strategy of moving towards the expected National Funding Formula. Whilst some schools considered the pace of change was too fast others thought it too slow. It needed to be acknowledged that every school could make a case for more funding but that was not realistic.

An observation was made that the most recent consultation exercise with schools on the National School Funding Formula 2016/17 had not generated a large response. It was

noted that the BWG could only assume that those who had chosen not to reply were broadly supportive of the strategy.

The School Finance Manager presented the report. He highlighted the following points on the National School Funding Formula (NFF):

- He commented on the response to the questions in the consultation exercise in turn. He noted that, whilst the responses were overall in support of the proposals, there had been opposition by some maintained primary schools to the reduction in the primary lump sum as part of the move towards the national average primary:secondary funding ratio.
- It was of concern that more schools had not responded to the consultation exercise and attended the consultation meetings. However, no alternative proposals had been advanced either in the written responses or at the consultation meetings.
- The DfE continued to advise that authorities should benchmark their funding values as part of the move to a national funding formula. He drew attention to the benchmarking statistics for basic per pupil entitlement at key stage 3 and key stage 4, deprivation funding and prior attainment funding and the primary:secondary funding ratio. He outlined how the budget proposals were moving the authority towards the average NFF values. In relation to funding on deprivation, which was higher than the DfE's fair funding assessment, he commented that consideration might be given in 2017/18 to transferring some funding to basic pupil funding in order to help those schools that received little extra funding other than the basic minimum.
- In terms of the primary lump sum he noted that this was higher than five of the authority's statistical comparators.
- The BWG had considered that the consultation response required no amendment to the budget proposals.

A member of the Forum commented that of twelve maintained primary schools who had responded to question 1 in the consultation paper relating to the change in the primary:secondary funding ratio, seven schools had supported the change and five had opposed it. The authority had traditionally recognised the need to provide support to small rural schools acknowledging that they had higher running costs. The move to the NFF values was making small schools unviable. A wider debate and consultation within the County was needed on the implications of this change. Other authorities were opposing the NFF because of its effects.

The Assistant Director commented that the authority had been encouraging small schools to collaborate as one way of reducing costs. The authority was mindful of the importance of focusing on the quality of education. The authority, supported by local MPs, also continued to work with the f40 group, comprising lower funded authorities, to seek fairer funding and recognition of the issues caused by sparsity of population. The DfE was expected to consult in summer 2016 on the NFF which would doubtless provide an opportunity to consider a number of issues. However, there had to be an awareness too of the impact on the public sector, including the Council, of the national austerity measures alongside the budget pressures that had been and would continue to be felt by all schools.

Councillor Bowen was invited to speak, as Chairman of the Council's General Overview and Scrutiny Committee. He noted the concerns about the impact of the move to the NFF on school budgets. He offered the Committee's input where it was identified that that would be helpful. The School Finance Manager then commented on the High Needs Budget Forecasts. He reported that the projected overspend for 2015/16 was £179k. This would be met from existing DSG balances. Although further work needed to be undertaken on the forecast budget for 2016/17, the initial estimate was that expenditure would be £800k higher than this year's current budget. This was of concern and had been referred to the high needs task and finish group to consider savings options and report back to the BWG and the Forum in January 2016. The DfE had advised that there would be no increase in high needs funding for 2016/17.

Finally the School Finance Manager reported on the Dedicated Schools Grant balances and their proposed use. In summary it was proposed that the underspend of £890k of unused 2 year old grant should be referred to the early years task and finish group to consider options for using this sum, reporting back to the Forum with proposals, and that the remaining underspend of £409k should be retained in balances as a contingency.

He informed the Forum that following the Secretary of State's approval for the allocation of a sum from DSG in 2015/16 to support the Multi-agency Safeguarding Hub it was intended to seek Secretary of State's approval for permanent support from DSG in 2016/17 and thereafter.

The School Finance Manager clarified that the underspend on grant for 2 year old education of £890k had been a consequence of delayed take up of two year old places. The DfE appeared to have overestimated take up nationally but decided not to claw these sums back. This meant there was a one off underspend and it was proposed that the early years task and finish group make proposals to the Forum for its use.

RESOLVED: That the proposals for the local application of the National Funding Formula for 2016/17 as set out in the consultation document and as below, be approved for recommendation to the Director for Children's Wellbeing as follows:

(i)

1.	Basic entitlement per primary pupil	£2,875
2.	Basic entitlement per secondary Key stage 3 pupil	£3,843
3.	Basic entitlement per secondary key stage 4 pupil	£4,436
4.	Deprivation per primary ever-6 free school meals pupil	£2,192
5.	Deprivation per secondary ever-6 free school meals pupil	£1,419
6.	Low Prior Attainment per primary pupil	£615
7.	Low Prior Attainment per secondary pupil	£1,099
8.	Primary lump sum	£87,000
9.	Secondary lump sum	£143,000
10.	Looked after children, primary and secondary	£1,300
11.	Primary sparsity, on a taper basis, over 2 miles and	
	less than 105 pupils	£42,000
12.	English as Additional Language per primary pupil	£505
13.	English as Additional Language per secondary pupil	£1,216
14.	PFI contract	£242,500
15.	Business rates	At cost

(Only school and early years members were eligible to vote on the above matter (resolution i).)

- (ii) it be noted that consultation on the budget 2017/18 would include consideration of the amount allocated for deprivation;
- (iii) the de-delegation in 2016/17 of the funding for Trade Union facilities (primary schools only), ethnic minority support, free school meals

administration and software licence costs for financial planning software be approved;

(Only local authority maintained school members voted on the above matter (resolution iii), with the approval of dedelegation for funding of trade union facilities at primary schools only being voted on by maintained primary schools.)

(iv) the early years task and finish group be asked to make proposals for spending the £890k early years underspend to Schools Forum by the end of May 2016; and the remaining underspend of £409k be retained as a balance.

223. LOOKING TO THE FUTURE - TASK AND FINISH GROUPS

The Forum's agreement was sought on the proposed terms of reference for the "looking to the future" task and finish groups

The groups had been established in response to pressures on the education provision and funding streams in Herefordshire.

The report invited the Forum to consider how best to involve school governors in the task and finish group process. The School Finance Manager suggested that interim proposals from the groups could be sent to Herefordshire Governors Association for comment and governor representatives on Schools Forum could be invited to contribute to the work of relevant Groups as appropriate.

A suggestion was made that a fifth task and finish group should be established to consider small rural schools. The majority view was that a separate group was not required and that the task and finish groups would consider issues faced by all schools.

RESOLVED:

That (a) the terms of reference for the task and finish groups as set out in the report be approved; and

(b) interim proposals from the groups be sent to Herefordshire Governors Association for comment and governor representatives on Schools Forum be invited to contribute to the work of relevant groups as appropriate.

224. WORK PROGRAMME

The School Finance Manager highlighted the report due on special needs funding in January 2016, the review of school budget plans identified for March, to be preceded by a third letter on the "looking to the future" theme inviting the submission of budget plans and savings proposals; the scheduling of reports from the looking to the future task and finish groups in May/June and the DfE consultation on the National Funding Formula expected in summer 2016.

The Forum noted its work programme.

225. MEETING DATES

It was agreed that the Forum's meeting scheduled for 4 December 2015 should be cancelled due to lack of business.

The meeting ended at 11.16 am



MEETING:	Schools forum
MEETING DATE:	15 January 2016
TITLE OF REPORT:	Dedicated schools grant 2016/17
REPORT BY:	School finance manager

Classification

Open

Key Decision

This is not an executive decision.

Wards Affected

County-wide.

Purpose

To consider final budget proposals for school budgets and the high needs block for the dedicated schools grant (DSG) for 2016/17. (*The recommendations below represent the council's preferred option upon which the budget working group (BWG) were consulted on 7 January 2016. The BWG supported these recommendations. A supplementary report from the BWG will also be issued separately in the week beginning 11 January.*)

Recommendation(s)

THAT:

Schools forum recommends to the cabinet member for young people and children's wellbeing the dedicated schools grant allocation for 2016/17 as follows:

(i) In order to meet a forecast overspend in 2016/17 of £906k, the following savings plan for the high needs budgets be approved

	£'000
Fund special school places at actual numbers	(28)
Less 50% for in-year admissions 4 places	23
Medical/VI & HI £6,000 threshold charge from April 2016	(60)
Independent special school fees - reduced costs	(50)
SEN support teams – absorb cost pressures and vacancy savings	(50)
Phase out Bishop's out of catchment grant over 3 years	
reducing to £110k in 2016/17, £55k in 2017/18, £0 in 2018/19	(55)

Further information on the subject of this report is available from Malcolm Green, school finance manager, on Tel (01432) 260818

Mainstream top-ups – more rigour in applications to save 10%	(100)
Primary SEN protection scheme – fund from schools block	(276)
Secondary PRU income delegation – fund from schools block	(150)
No tariff increases for special school pension costs	<u>(195)</u>
Total high needs budget reductions	<u>(941</u>)

- (ii) That the £342k additional funding received in the high needs block is allocated as follows
- (a) the disproportionate impact of local government pension scheme pension cost increase on special schools is funded from the high needs block by an increase in tariff values at a cost of £98k and that high needs tariffs be increased for 2016/17 (and suitably rounded) as follows Tariff A:
 £1,300+0.75% B: £3,200 +1.5% C: £5,375+2.15% D £8,400 +2.75% E
 £11,975+3.5% F: £16,100 +4.25%;
- (b) the primary school SEN threshold protection (option B) is implemented at £120 cap per pupil for all primary schools at an estimated cost of £151k for 2016/17 only and is reviewed for 2017/18 following the DfE's consultation on the national fair funding formula;
- (c) the secondary school additional delegation to help meet PRU charges is ceased from 1 April 2016 and replaced with increased delegation for low prior attainment from the schools block – as set out in recommendation (f);
- (d) start-up development funding of £100k be approved to expand in-county provision for high needs pupils in order to reduce future expenditure on out-county placements
- (e) the interim proposals for the local application of the National Funding Formula for 2016/17 as submitted to the Education funding agency as below, be approved as follows, subject to (f) below

1.	Basic entitlement per primary pupil	£2,875
2.	Basic entitlement per secondary Key stage 3 pupil	£3,843
3.	Basic entitlement per secondary key stage 4 pupil	£4,436
4.	Deprivation per primary ever-6 free school meals pupi	il £2,192
5.	Deprivation per secondary ever-6 free school meals pupil	£1,419
6.	Low prior attainment per primary pupil	£615
7.	Primary lump sum	£87,000
8.	Secondary lump sum	£143,000
9.	Looked after children, primary and secondary	£1,300

- 10.Primary sparsity, on a taper basis, over 2 miles and less than
105 pupils.£42,000
- 11. English as additional language per primary pupil £505
- 12. English as additional language per secondary pupil £1,216
- 13. PFI contract £242,500
- 14. Business rates At cost
- (f) the funding for low prior attainment for secondary schools be increased by £22 per pupil from the £1,099 previously submitted to the Education Funding Agency to a sum of £1,121.

(Only school and early years members are eligible to vote on this recommendation on recommendations e and f.)

Alternative Options

1 Alternative options were considered in detail by the BWG on 7 January 2016 and the BWG's views are set out in the supplementary report. *(To follow.)*

Reasons for Recommendations

2 Local authorities are required to submit the final 2016-17 school budget formula and funding values to the Education Funding Agency by 21 January 2016. The high needs savings proposals must be agreed prior to determining school budgets in order that any resultant impact on school budgets is taken account of in final decisions on school budgets.

Key Considerations

3 Latest forecasts for the high needs budget have identified a potential overspend of £906k in 2016/17 unless action is taken. The high needs task and finish group has met three times since the Schools Forum meeting in October and has proposed a range of budget reductions to the budget working group.

Dedicated schools grant and final schools budget 2016/17

4 Dedicated schools grant 2016/17 was announced on 17 December 2015. The recommendations in this report are based on a published increase of £342k in the high needs block.

a.	Schools Block	£'000
	21,617 pupils at £4,447.12	96,133
	New Qualified Teachers	31
b.	High Needs Block	
	Protected at 2015/16 level	13,596

Further information on the subject of this report is available from Malcolm Green, school finance manager, on Tel (01432) 260818

Additional high needs funding	342
Early years	
Provisional allocation	6,276
Less high needs places deducted at source	(2,000)
Total DSG 2016/17	114,379

High Needs Budget

5 The high needs budget is forecast to be £906k overspent in 2016/17 without action. Compared with the 2015/16 high needs budget the forecast overspend is as follows

£'000
126
217
105
201
75
58
195
30
(167)
840
46
20
<u>906</u>

6 The high needs task and finish group has met three times since the 23 October Schools Forum meeting and has set out the following proposals;

	£'000
Fund special school places actual	(28)
Barrs Court – decrease by 2 to 108	
Brookfield – increase by 1 to 71	
Blackmarston - increase in 4 places to 73	
Westfield – no change 50 places	
Bishop's Bridge – no change 7 places	
Hampton Dene language centre – no change 33 places	
Retain 7 th /12th for 4 places from September	23

Further information on the subject of this report is available from Malcolm Green, school finance manager, on Tel (01432) 260818

Medical/VI/HI schools contribute £6,000 threshold from April 2016	(60)
Independent special school fees -savings	(50)
SEN Support teams - absorb cost pressures and vacancy savings	(50)
Reduction in Bishop's out of catch grant phased over 3 years	
reducing to £110k in 2016/17, £55k in 2017/18, £0 in 2018/19	(55)
Mainstream top-ups – more rigour in applications save 10%	(100)
Primary SEN protection scheme – fund from schools block	(276)
Secondary PRU income delegation – fund from schools block	(150)
Special school tariff increase to cover LGPS pension costs	<u>(195)</u>
Total	(<u>941)</u>

- 7 Given the £342k better settlement in DSG for the high needs block it is proposed that this additional funding is used to fund a preferred option without reducing school budgets. Although Headteachers were asked for views on a number of options the additional £342k funding means that it is no longer necessary to deduct funding from school budgets in order to fund the preferred option. The responses from Headteachers were reported to the BWG on 7 January for information only, as reflected in the supplementary report.
- 8 The council considers that whilst some additional funding is available it is wise to invest in the development of additional in-county provision for high needs pupils in order to reduce the future cost of out-county placements and proposes that £100k is earmarked for start-up and development funding during 2016/17.
- 9 The BWG was consulted at their meeting on 7 January and supported the Council's preferred option ie: without any deductions to school budgets, as follows;
 - a. Allocate high needs funding of £98k to increase top-up tariffs to meet half the cost of the additional LGPS pension contributions for special schools.
 - b. Reserve £100k in 2016/17 for the start-up and development cost of providing new in-county provision in order to reduce future high needs out-county costs
 - c. Allocate high needs funding of £151k to fund option B of the primary schools high needs threshold protection scheme at a cap of £120 x Number on Roll for all schools for one year only and the scheme's continuation in 2017/18 will be considered further once the DfE's national fair funding proposals are known.
 - d. Increase by £22 the low prior attainment pupil funding allocated to high schools as set out in paragraph 15 below and to be funded from the surplus funding in the schools block.

Schools Budget

10 Funding the schools budget at the interim values as submitted to the Education Funding Agency in October provides for a surplus on the schools block of £47k which is equivalent to an additional £22 per low prior attainment pupil for high schools. Given the significant gap between the achievement of free school meal pupils and non-free school meal pupils in high schools, it is proposed to allocate this additional funding to high schools through a £22 increase to the low prior attainment funding.

Early Years

11 The early years funding rates published in the DSG settlement are unchanged so no change to the early years funding formula is proposed.

Community Impact

12 There is no significant community impact. The school funding formula must meet the national requirements of the DfE. Within these national funding guidelines the funding is targeted to support the achievement of improved outcomes for all Herefordshire pupils in accordance with a carefully considered strategy that is subject to annual consultation with schools and governors. The governing bodies of schools are responsible for decisions to commit expenditure according to pupils' individual needs.

Equality and Human Rights

13 There are no implications for the public sector equality duty.

Financial Implications

14 The recommendations, if agreed, are required to ensure that expenditure on school budgets does not exceed the funding available within the dedicated schools grant. The proposed funding changes will pass directly between school budgets and the high needs block so that expenditure is contained within the DSG funding available.

Legal Implications

- 15 To ensure legal compliance with Schools Forum Regulations 2012, school forums generally have a consultative role. However, there are situations in which they have decision-making powers. Regulations state that the local authority must consult the schools forum annually in connection with amendments to the school funding formula, for which voting is restricted by the exclusion of non-schools members except for PVI representatives.
- 16 The decision-making powers of schools forum are limited as follows
 - to decide on the central spend and criteria for growth fund and falling rolls fund for outstanding schools
 - De-delegation
 - Central spend on equal pay back-pay, early years expenditure, significant pre-16 growth
 - Central spend on admission and schools forum up to the 2013-14 level
 - Central spend on some other items up to the 2013/14 level which is zero
- 17 In all other cases the final decision will be referred on for decision by the Cabinet Member.

Risk Management

18 The BWG reviews proposals in detail prior to making recommendations to the schools forum. This two stage process helps to ensure greater scrutiny of budget proposals and mitigate against any risks that may be identified.

Consultees

19 All maintained schools, further education providers, academies and free schools in Herefordshire have been consulted on the final budget proposals for 2016/17.

Appendices

None

(A supplementary report will be issued from the BWG.)

Background Papers

• None identified.



MEETING:	SCHOOLS FORUM
DATE:	15 JANUARY 2016
TITLE OF REPORT:	WORK PROGRAMME
REPORT BY:	GOVERNANCE SERVICES

CLASSIFICATION: Open

Wards Affected

County-wide

Purpose

To consider the Forum's work programme.

Recommendation

THAT: the Work Programme be noted, subject to any comments the Forum wishes to make.

Herefordshire Schools Forum – Work Programme 2016

	Friday 11 March 2016 – 9.30 am
•	Looking to the Future – Review of School Budget Proposals
•	DfE consultation papers on National School Funding Formula and Education Services Grant
•	Workplan
•	Dates of Meetings
	Friday 10 June 2016 – 9.30 am
•	Response to DfE consultation papers on National School Funding Formula and Education Services Grant (subject to response deadline)
•	Annual Review of Forum Membership to ensure broadly proportional representation is maintained
•	Annual Review of BWG Membership
•	Report of Budget Working Group (Proposals for inclusion in Schools Consultation Paper)

Further information on the subject of this report is available from Tim Brown, Governance Services on (01432) 260239

•	Looking to the Future Proposals from Task and Finish Groups:
	 Outcomes (Lisa Fraser/Tracey Kneale)
	 Capital (Andy Hough/Anne Pritchard)
	 Early Years (Julia Stephens/Julie Rees)
	 High Needs (Les Knight/Sara Catlow-Hawkins)
	Friday 8 July 2016 (9.30 am)
•	Implications of National Funding Formula/ESG proposals
Workplan	
	Dates of Meetings
	Friday 21 October 2016 (9.30 am)
	Election of Chairman/Vice-Chairman of Forum
	Election of Chairman of Budget Working Group
	Report of Budget Working Group (outcome of School budget 2017/18 consultation - approval of provisional National Funding Formula values)
,	Capital Investment 2016/17 Update
	Workplan
,	Dates of Meetings
•	(Report on Forum's Constitution – subject to timing of response from DfE to Consultation on National Funding Formula)
	Friday 2 December 2016 (9.30 am)
	Workplan
Þ	Dates of Meetings
	Friday 13 January 2017 (9.30 am)
•	Dedicated Schools Grant settlement and proposed schools budget 2017/18
	Workplan
	Dates of Meeting
	Friday 10 March 2017 (9.30 am)
	Workplan
•	Dates of Meetings

Background Papers

• None identified.